

**BOARD OF EDUCATION**

Deborah Michon  
Angela Pacitto  
Bridgette Shuboy  
Kyle Simmons  
Danielle Sutton  
Margaret Teltow  
Sherri Zube

Brian J. Walmsley, Ed.S.  
Superintendent

# Richmond Community Schools

35276 Division \* Richmond, Michigan 48062 \* (586) 727-3565 \* www.richmond.k12.mi.us

## BOARD OF EDUCATION ORGANIZATIONAL MEETING AGENDA

**6:30PM, JANUARY 10, 2022, IN THE MEDIA CENTER AT RICHMOND HIGH SCHOOL  
(35320 Division, Richmond, Michigan 48062)**

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item 8.*

**1. CALL TO ORDER**

Organizational meeting of the Board of Education called to order at 6:30 PM.

**2. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance recited by Board of Education, Superintendent, Central Office, and audience.

**3. MISSION STATEMENT**

Mission statement read by Superintendent Walmsley

**4. ROLL CALL**

Superintendent Walmsley took roll call: Deborah Michon – Present, Angela Pacitto – Present, Bridgette Shuboy – Present, Kyle Simmons – Present, Danielle Sutton – Present, Margaret Teltow – Present, and Sherri Zube – Present.

7 – 0 Quorum of the Board

**5. NOMINATION FOR THE OFFICE OF PRESIDENT**

Superintendent Walmsley took nominations for the position of President of the Board of Education. Deborah Michon was nominated by Board member Pacitto. Board member Michon accepted. No other nominations were received.

Superintendent Walmsley asked the Board who is in favor of **Deborah Michon** as President of the Board of Education for the term January 1, 2022, through December 31, 2022?

Discussion: None.

All in Favor: 6. Opposed: 1 (Board member Simmons). Motion passed.

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In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education amendments of 1972, Section 504 of Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disability Act of 1990, and Elliott-Larsen Civil Rights Act of 1977, it is the policy of the Richmond Community School District that no person shall, on the basis of race, color, religion, military status, national origin or ancestry, sex (including sexual orientation), disability, age (except as authorized by law,) height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to, discrimination during any program, activity, service or employment. Inquiries related to any nondiscrimination policies should be directed to the Superintendent, 35276 Division Road, Richmond, MI 48062, (586) 727-3565.

Superintendent Walmsley turned the meeting over to Board member Michon.

## 6. NOMINATION FOR REMAINING OFFICES:

### A. Vice President

Board member Michon took nominations for the position of Vice President of the Board of Education. Angela Pacitto was nominated by Board member Zube. Board member Pacitto accepted. . No other nominations were received.

Board member Michon asked the Board who is in favor of Angela Pacitto as Vice President of the Board of Education for the term January 1, 2022, through December 31, 2022?

Discussion: None.

All in Favor: 7. Opposed: 0. Motion passed.

### B. Secretary

Board member Michon took nominations for the position of Secretary of the Board of Education. Bridgette Shuboy was nominated by Board member Pacitto. Board member Shuboy accepted. No other nominations were received.

Board member Michon asked the Board who is in favor of Bridgette Shuboy as Secretary of the Board of Education for the term January 1, 2022, through December 31, 2022?

Discussion: None.

All in Favor: 6. Opposed: 1 (Board member Teltow). Motion passed.

### C. Treasurer

Board member Michon took nominations for the position of Treasurer of the Board of Education. Danielle Sutton was nominated by Board member Shuboy. Board member Sutton accepted. No other nominations were received

Board member Michon asked the Board who is in favor of Danielle Sutton as Treasurer of the Board of Education for the term January 1, 2022, through December 31, 2022?

Discussion: None

All in Favor: 5. Opposed: 2 (Board members Simmons and Teltow). Motion passed.

## 7. APPROVAL OF AGENDA

Motion by Board member Sutton to approve the agenda as presented. Support by Board member Pacitto.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

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## 8. PUBLIC COMMENT

No members of the public spoke.

## 9. ACTION ITEMS

### A. Approval of Depositories for School Funds

Board member Teltow motioned to approve PNC Bank, First State Bank, Fifth-Third and Michigan Liquid Asset Fund as depositories for school funds. Supported by Board member Sutton.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

### B. Approval of Board Members Authorized to Sign Checks

Board member Zube motioned to approve the Board President, Deborah Michon, and Board Treasurer, Danielle Sutton, as Board of Education members authorized to sign checks. Supported by Board member Shuboy.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

### C. Approval of Board Designee to Sign Contracts, Agreements and Purchase Orders

Board member Sutton motioned to approve the Board of Education's designee to sign contracts or agreements to be the Superintendent, or his designee, and purchase orders to be the Superintendent or Director of Business and Management Operations. Supported by Board member Zube.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

### D. Approval of Day, Place and Time for Regular Meetings

Board member Teltow motioned to establish the second and fourth Monday of each month at 7:00pm in the Media Center of Richmond High School or virtually as allowed by law, as the Regular Meetings of the Board of Education of Richmond Community Schools, unless otherwise indicated on the attached documentation. Supported by Board member Simmons.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

### E. Designation of Location for Posting Public Notices and Meetings

Board member Teltow motioned to approve the designation of location for posting public meeting notices on the district's website and on the outside of each building by the main entrance and the door to the Board of Education & Administrative Offices. Supported by

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Board member Zube.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

F. Approval of Fee Charges to Individuals who Request Notice of Board Meetings

Board member Teltow motioned to approve a fee charge to individual who request notice of Board Meetings in the amount of one-tenth (1/10) the hourly rate of the Director of Human Resources, plus postage. Supported by Board member Sutton.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

G. Approval of Board Designee to Assume Responsibilities of the Secretary and Treasurer

Board member Pacitto motioned to approve the Superintendent or his designee to assume responsibilities of the Secretary and Treasurer of the Board, such as, but not limited to recording clerk at meetings, elections officer, the notification to City and Township representatives regarding tax collection, financial drawdowns, and account reconciliation, in an effort to maintain the operations and efficiencies of the district. Supported by Board member Shuboy.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

H. Approval of Board Designee for Electronic Transfer Officer (ETO)

Board member Zube motioned to approve Tammie Schadd, Director of Business and Management Services, or her designee, and Brian Walmsley, Superintendent, or his designee, as the approved administrators for Electronic Transfer Officer (ETO). Supported by Board member Sutton.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

I. Approval of Financial Auditors

Board member Teltow motioned to approve Yeo & Yeo, CPAs & Business Consultants as the District's financial auditors. Supported by Board member Simmons.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

J. Approval of Board Attorneys

Board member Teltow motioned to approve the following firms as legal counsel for Richmond Community Schools Collins & Blaha, P.C., O'Reilly Rancilio, P.C., Secrest Wardle;

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and Thrun Law Firm. Supported by Board member Zube.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

K. Approval of Board Designee to Legislative Committees

Board member Zube motioned to approve Angela Pacitto to represent Richmond Community Schools on the Michigan Association of School Boards (MASB) Legislative Relations Network. Supported by Board member Shuboy.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

Board member Sutton motioned to approve Sheri Zube to represent Richmond Community Schools on the Macomb County School Boards Association (MCSBA) Legislative Committee. Supported by Board member Shuboy.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

Board member Sutton motioned to approve Margaret Teltow to represent Richmond Community Schools as an alternate on the Macomb County School Boards Association (MCSBA) Legislative Committee. Supported by Board member Simmons.

Discussion: None

All in Favor: 7. Opposed: 0. Motion passed.

**10. ADJOURNMENT**

Board Member Michon adjourned the meeting at 6:45 PM.

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